



**FEES, DISBURSEMENTS AND TERMS OF TRADE
NZ CITIZEN OR RESIDENT**

School and Boarding Fees

The Board of Governors determines school and boarding fees on an annual basis (usually in the last school term) for the following year. The New Zealand student tuition and boarding fees are at: www.rangiruru.school.nz/fees

The fees are invoiced in 10 equal instalments from January through October, due for payment February through to November. There are a number of options from which you can choose.

Fee Payment options for New Zealand Citizens or Residents

1. Payment by Direct Debit

Direct Debit is the mandatory method of payment to Rangi Ruru. A Direct Debit form is included in the enrolment pack and are also available from the Business Office, email: accounts@rangiruru.school.nz
Please sign and return the form to the school. If you already have a direct debit in place, no action is required. You will receive a monthly account and will be advised when the funds will be drawn from the account. This is similar to how you might pay your telephone or power accounts; we will draw down from your account the amount due on the due date.

Please Note: Even if you elect options 2 - 4 for the payment of the tuition and boarding fees a direct debit form is still required for disbursements.

2. Payment in full at the beginning of the year

Alternatively, the school offers a discount of 2% if the entire year's fees are paid in full by the 20th of February by cash, cheque or electronic transfer.

3. Credit Card

Fees may be paid using Visa, Mastercard or AMEX but only if the full year's fees are paid by the 20th of February. Due to the commission costs incurred by the school, no discount is offered for credit card payment.

If you have any special arrangements for paying fees, for example someone else paying a portion, please contact us so that we can cater for this within our billing system.

Note, signatures to the enrolment are liable for the accounts both jointly and severally.

Sibling Discount

A tuition fees discount of 5% per annum for a second daughter and a 10% discount per annum for a third daughter will apply. This discount applies only while daughters are concurrently enrolled at Rangi Ruru and prorated on fees actually paid.

Optional Items

There are two optional items that will appear on your account. The first is the PTA membership. The PTA family membership subscription appears on the first account in term two. This subscription is used by the PTA to support school activities and projects.

The second supports building development within the school. The Wide Sky Vision is the current and future development of Rangī Ruru encompassing buildings, facilities and programmes. A donation (currently \$75.00 per term per family) appears on the first account each term as Wide Sky Vision.

These options are strictly voluntary. If you do not wish to pay them just advise the accounts office by phone or email to accounts@rangiruru.school.nz. Current parents who have already advised your permanent intentions regarding these items, will have those wishes flow through into the New Year.

Disbursements – Gold Sheet

These include the charges for stationery, music fees, camp fees, sports fees, canteen and several other incidentals that relate directly to your daughter's activities. For the large items, we endeavour to get your consent first as it is realised that the "extras" can add up.

Term one you will see two charges – Publications \$50 which covers Student Handbook/diary, School Year Book and Digital Licences \$30, which covers licences for software that students install that were previously invoiced separately.

The phrase "gold sheet" is just a general term for the charging of the disbursements and relates to when they were once actually charged on a gold/yellow sheet. Disbursements will be charged and appear on your monthly account. The disbursements are shown with some brief detail on each statement. Payment is expected on receipt of each statement and no later than the 20th of the month.

We estimate that the average is around \$1,500 to \$2,000 per year but this varies dramatically depending on the activities your daughter takes part in. Speech and Drama and Music lessons are charged through the disbursement system.

Terms of Trade

Tuition and boarding fees charged by the Board are to be paid by the due date together with any disbursements incurred by the student at School. Late payment shall constitute a default, and parents shall be liable to pay the default interest on overdue amounts from the date payment falls due to the date of payment at the rate of 1.5% per month compounding, and in addition, the costs of any actions taken by the School to recover the debt. (This clause is intended to be for the benefit of and enforceable by our debt collection agency under the Contracts (Privity) Act 1982)

The school reserves the right to collect and hold personal information on the student's parents for the purposes of credit recovery and may supply any such personal information to any solicitor, credit agency, association or the like for the purposes of recovering any sum owing by parents to the School.

Accounts over \$5,000 overdue are reported in full to the Board. Where accounts are consistently overdue and no effective repayment arrangements have been made, the student's place in the School can be forfeited.

If you have any queries regarding the payment of fees, terms of trade, disbursements or other items related to the business aspects of the school please contact the Business Manager who would be happy to meet with you or discuss any questions you have over the phone.

Fees Support

A limited number of endowment funds are available for financial hardship and fee support to parents of students. For more information on the support available contact the Business Manager, in confidence. These funds are limited and are usually applied to assist students to complete their studies in their senior years.



Neil Templeton
BUSINESS MANAGER

59 Hewitts Road, Merivale Christchurch 8014
Telephone: (03) 983-3715
Email: n.templeton@rangiruru.school.nz