



Gardener Position Description

Responsible to: Building and Site Manager

Primary Objective: To ensure the grounds and gardens of the school are kept in a tidy and attractive manner reflecting the image of the school.

Key Responsibilities

1. Ongoing management of all grounds, planted areas and plants on the site, including Preschool and Boarding House
2. That the garden areas are kept tidy and free of weeds, litter and garden debris
3. Lawns are mown and tidy and weed free, involves fertilising and spray
4. Trees are maintained in a manner that extends their viable lives, both directly and through contractors
5. Erection and storage of sun shades around the school
6. Erection and storage of Tennis nets and Netball posts
7. Control of weeds and pests through direct spraying
8. Maintenance of paths and driveways and entrances including removal of slip and trip hazards
9. Maintenance of fences in conjunction with the maintenance team.
10. Maintenance of irrigation systems
11. Maintenance of grounds equipment and machinery
12. Maintenance and marking of sports fields including astro turf and hard surfaces
13. Developing existing gardens and plans for new, in liaison with any landscape designer appointed by the school
14. New plantings and lawns
15. From time-to-time other maintenance work with the maintenance team
16. Other tasks as may reasonably be expected around the school

Other Responsibilities

1. Preparation of an annual budget
2. Operating within the approved budget